

F. No. 9-5/2019-EE-6 (MDM-3-1)
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
MDM Division

Shastri Bhawan, New Delhi-110001
Dated July 04, 2019

Subject: Minutes of the meeting of Programme Approval Board – Mid-Day Meal Scheme in respect of State of Manipur held on 12th June, 2019.

The meeting of Programme Approval Board-Mid-Day Meal Scheme to consider the Annual Work Plan & Budget 2019-20 in respect of **State of Manipur** was held on **12.06.2019** at New Delhi.

2. A copy of the minutes of the above meeting is enclosed for information & necessary action.
3. The Annual Work Plan & Budget 2019-20 has the approval of Secretary (SE&L).


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Distribution:

(As per list attached)

1.	Shri Alok Kumar, Advisor (Education), NITI Aayog, Yojana Bhawan, New Delhi	2.	Joint Secretary & Financial Advisor, Ministry of HRD, Shastri Bhawan, New Delhi.
3.	Joint Secretary, Ministry of Labour Shram Shakti Bhawan New Delhi.	4.	Joint Secretary (ICDS), Ministry of Women & Child Development, A-Wing, 6 th Floor, Shastri Bhawan, New Delhi
5.	Joint Secretary, Department of Food & Public Distribution, Krishi Bhavan, New Delhi.	6.	Joint Secretary, Ministry of Rural Development, R.No.162, Krishi Bhavan, New Delhi.
7.	Joint Secretary, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi.	8.	Joint Secretary, Ministry of Tribal Affairs, R.No. 722, 7 th Floor, Shastri Bhawan, New Delhi.

9.	Joint Secretary, Ministry of Social Justice and Empowerment, R.No. 609, Shastri Bhavan, New Delhi.	10.	Joint Secretary, Ministry of Development of North- Eastern States (NER), Vigyan Bhavan, Annexe, New Delhi – 110003.
11.	Sh. Sumant Singh, Commissioner (Education) Government of Manipur. Imphal	12.	Th. Kiran Kumar, Director, Education(Schools), Government of Manipur Imphal
13.	Economic Advisor, SE&L, Shastri Bhavan, New Delhi.	14.	Vice Chancellor, NUEPA, New Delhi Sri Aurobindo Marg,
15.	Director (NCERT), Sri Aurobindo Marg, New Delhi.	16.	Dr.(Mrs.) Prema Ramachandran, Director, Nutrition Foundation of India, C-13, Qutab Institutional Area, New Delhi – 110016.
17.	Dr. Ved Prakash Pandey, Dy. Secretary, NCTE New Delhi	18.	Mr. A.K. Rajput, Professor, NCERT New Delhi
19.	Shri Biraj Patnaik, Principal Advisor, Office of Supreme Court Commissioner, B-68, 2 nd Floor, Sarvodaya Enclave, New Delhi – 110001	20.	Shri J.H. Panwal, Joint Technical Advisor, Food and Nutrition Board, Ministry of Women and Child Development, R.No. 103, Jeevan Deep Building, Parliament Street, New Delhi – 110001.
21.	Shri O.P. Dani, Chief General Manager (Sales), Food Corporation of India, Barakhamba Road, New Delhi.		

Copy also to:

1. PPS to Secretary (SE&L)
2. PPS to Joint Secretary (EE.I)
3. Dir(GVB) / DS(RA)/DS(DA)
4. US(RK) / US(SA) / SO(ST)/SO(SK)
5. Shri Rajat Gupta, Senior Consultant, MDM, TSG, Ed.CIL.
6. Shri Dinesh Pradhan, Sr. Consultant, MDM with the request to upload the minutes on MDM Website.

Government of India
Ministry of Human Resource Development
Department of School Education & Literacy

Minutes of the meeting of Programme Approval Board held on 12th June, 2019 to consider the Annual Work Plan & Budget (AWP&B) 2019-20 of Mid Day Meal Scheme for the State of Manipur.

1. Introduction

The meeting of the Programme Approval Board for considering the Annual Work Plan and Budget (AWP&B) 2019-20 for Mid Day Meal Scheme for the State of Manipur was held on 12th June 2019. The list of participants who attended the meeting is attached at **Annexure-I.**

2. Initiatives of the State

Ms. Rina Ray, Secretary (SE&L) invited the State Government officers to make a presentation on implementation of Mid Day Meal Scheme in the State. Sh. Sumant Singh, Commissioner (Education- Schools), Govt. of Manipur, made a presentation and highlighted the following good practices:

- a) Parents of school children and other community members oversee the preparation and serving of meals at school level.
- b) Nutrition gardens have been set up in the premises of 171 schools.

3. Review of Commitments and Expected Outcomes & Action Taken during 2018-19

The progress made in implementing the commitments/expected outcomes with respect to the indicators in Performance Grading Index (PGI) in 2018-19 was reviewed which is as follows:

Sl. No.	Commitments and expected outcomes	Action Taken	Comments of PAB 2019-20
1	State had committed to cover 1,21,595 children in primary classes and 33,979 children in upper primary classes.	State covered 1,14,984 (95%) children in primary classes and 32,693 (96%) children in upper primary classes.	State was advised to cover 100% children in both primary and upper primary classes.
2	State had committed to serve Mid Day Meals on 227 working days in both primary and upper primary classes.	Mid Day Meal was served on 214 working days in both primary and upper primary classes.	State was advised to cover 100% working days in both primary and upper primary classes.

4. Review of Performance during 2018-19

4.1 Performance on PGI indicators:

There are two indicators of Mid Day Meal Scheme in the Performance Grading Index (PGI) i.e. i) Score against the weightage of 10 for indicator No. 1.3.7 i.e. “% of elementary school’s children taking MDM against target approved in PAB – in Govt. and aided schools” and ii) Score against the weightage of 10 for indicator No 1.3.8 i.e. “% of days Mid Day Meal served against total working days – Govt. and aided elementary schools.”

Indicator	Score out of 10 (children taking MDM)	Score out of 10 (MDM served days)
Score	10	10

Comments of PAB: State was advised to take measures to maintain the highest Performance Grade Index consistently.

4.2 Coverage of children:

The PAB-MDM has approved 121595 children at primary and 33979 children at upper primary level, out of which 114984 children at primary and 32693 children at upper primary have availed Mid Day Meal on an average basis during the year 2018-19.

Stage	PAB-MDM Approval	Average number of children availed MDM	% children availed MDM
Primary	121595	114984	95%
Upper Primary	33979	32693	96%
Total	155574	147677	95%

Under ‘Performance Grading Index’ (PGI), the State of Manipur obtained score of 10 against the weightage of 10 for indicator No. 1.3.7 i.e. “% of elementary school’s children taking MDM against target approved in PAB – in Govt. and aided schools”. It was observed that 95% children have been covered at primary level and 96% children at upper primary level as against PAB-MDM approval. The State was advised to take necessary steps to enhance the coverage of children at primary as well as upper primary levels.

Comments of PAB: The State was advised to take necessary steps to enhance the coverage of children at primary as well as upper primary levels.

4.3 School Working Days:

The PAB-MDM has approved 227 working days at both primary and upper primary levels, out of which Mid Day Meal was served on 214 working days for both primary and upper primary levels. Commissioner (Education-Schools), Government of Manipur mentioned that there was an agitation in State University which later affected the whole State leading to shutdown of all academic institutions including schools. Under 'Performance Grading Index' (PGI), the State obtained score of 10 against the weightage of 10 for indicator No. 1.3.8 i.e. "% of days Mid Day Meal served against total working days – Govt. and aided elementary schools".

Comments of PAB: The State was advised to take necessary steps to ensure the coverage of all working days at both primary as well as upper primary levels.

4.4 Kitchen-cum-Stores:

Central assistance of Rs. 3631.77 lakh has been released from 2006-07 to 2018-19 for construction of 2966 kitchen-cum-stores. As on 31.3.2019, construction has been completed for 1083 (37%) kitchen-cum-stores only and construction work is in progress for 1883 kitchen-cum-stores.

It was informed that out of 1883 kitchen-cum-stores, 513 units were sanctioned in year 2006-07 at the rate of Rs. 60,000 per unit whereas 1370 units were sanctioned as per plinth area norms and State Schedule of Rates (SoR). Secretary (Education), Govt. of Manipur informed that the State Government had signed a Memorandum of Understanding with NECTAR (North East Centre for Technology Application and Research) for completing the construction of all the pending kitchen-cum-stores (1883). However, NECTAR could not initiate the construction work. He further added that the State is now considering the possibility of construction of 1370 kitchen-cum-stores (sanctioned as per plinth area norms and State Schedule of Rates) by releasing the funds to School Management Committee. He added that the State would not be able to construct 513 kitchen-cum-stores sanctioned @Rs. 60,000 per unit as the cost of construction has increased over period of time.

Comments of PAB: The State was advised to surrender the funds pertaining to 513 kitchen-cum-stores and submit the revised proposal as per plinth area norms and current SORs prevailing in the State by 31st August, 2019. The State was also advised to ensure completion of construction of remaining 1370 kitchen-cum-stores by 31st December, 2019.

4.5 Kitchen Devices (new as well as replacement):

Central assistance of Rs. 155.35 lakh has been released towards procurement of 3639 units of kitchen devices. The State has reported that all the 3639 units of kitchen devices have been procured. Central Assistance of Rs. 72.85 lakh was further released during 2015-16 for the replacement of 1457 units of kitchen devices. Against this the State has procured all 1457 kitchen devices.

Comments of PAB: The 100% procurement of sanctioned kitchen devices was appreciated.

4.6 School Health Programme (Rashtriya Bal Swasthya Karyakram (RBSK), Weekly Iron & Folic Acid Supplementation, National De-worming Day etc.) and Nutrition in convergence with other Ministries:

It was observed that health check-up has been carried out for 62,993 children, out of total enrolment of 1,71,169 children.

Enrolment	No. of Children		
	Health check-up (RBSK)	Iron & Folic Acid tablets (WIFS)	De-worming tablets (NDD)
1,71,169	62,993 (37%)	1,39,918 (82%)	1,66,035 (97%)

Comments of PAB: State was advised to ensure 100% coverage on all three parameters in convergence with Ministry of Health & Family Welfare. State was also advised to develop monitoring mechanism for effective implementation of these programmes.

4.7 Training of Cook-cum-Helpers and other capacity building activities:

State has informed that out of total 6277 cook-cum-helpers engaged, training has not been imparted to any cook-cum-helper.

Comments of PAB: State was advised to conduct training programmes in a sustained manner and ensure that all the cook-cum-helpers are trained.

4.8 Data Entry on MDM-MIS Web Portal:

MDM-MIS portal captures information on critical indicators of MDMS. The annual data entry module captures master data on availability of kitchen-cum-stores, kitchen devices, number of cook-cum-helpers engaged, mode of cooking etc. The monthly data entry module captures data on number of days Mid Day Meal was served; number of meals served, honorarium paid to cook-cum-helpers engaged, number of children received IFA tablets, number of children screened under Rashtriya Bal Swasthya Karyakram (RBSK) etc. The State of Manipur has completed 100% Annual and Monthly data entries in the MIS portal.

Comments of PAB: State was advised to continue 100% data entry in a time bound manner.

4.9 Status of implementation of Automated Monitoring System (AMS):

AMS has been put in place for real time monitoring of MDMS. Data on number of meals served on the particular day and reasons if meals not served is being captured from schools with no cost to school head masters/teachers. Out of 3,481 schools, daily data has been reported by 274 schools i.e. 8% schools on Automated Monitoring System. In this regard, email alerts are being sent to all States/UTs on daily basis. Commissioner (Education-Schools), Government of Manipur, informed that one of the reason for less coverage of schools under AMS is the poor mobile network connectivity. He also

informed that there are frequent transfers of Head Masters and newly joined Head Masters do not get their mobile numbers registered under AMS. The State Government is now planning to register the mobile numbers of junior teachers instead of Head Masters as a step towards improving reporting on AMS.

Comments of PAB: State was advised to ensure that daily data is being reported by 100% schools on all school working days and the same is used for better monitoring of the scheme.

4.10 Centralized kitchens:

No Centralized kitchen has been engaged under MDMS in the State.

Comments of PAB regarding provisions of National Food Security Act, 2013 with reference to Centralized Kitchens: State was informed that Section 5 of the National Food Security Act, 2013 envisages that 'Every school shall have the facility for cooking meal in hygienic manner. Schools located in urban areas only, may use the facility of centralized kitchens for cooking meals wherever required in accordance with the guidelines issued by the Central Government and the meal shall be served to the children at respective school only'. The State was requested to comply with the provisions of National Food Security Act, 2013.

4.11 Awareness generation activities:

State has informed that following activities have been carried out for awareness generation during 2018-19: The objectives and benefits of the Mid Day Meal Scheme are highlighted during capacity building programmes conducted at the State and district level.

Comments of PAB: The State was advised to document the awareness generation activities and share the best practices with Department of School Education and Literacy, Ministry of Human Resource Development, Government of India.

4.12 Social Audit:

Social Audit has not been conducted so far in any of the school in the State. State has proposed to cover 6 districts under Social Audit during 2019-20.

Comments of PAB: Social Audit is collective monitoring of a scheme by people's active involvement. It covers the issues of equity and equality along with expenditure in programme implementation. State was informed that under the provisions of section 28 of National Food Security Act, 2013 Social Audit of the scheme is mandatory. As per the MDM guidelines it is mandatory to conduct Social Audit in at least 20 schools each in all districts. The Social Audit Units (SAU) set up under MNREGS, may be actively involved in conducting Social Audit of MDM in all districts. State was advised to share the findings of Social Audit with Department of School Education and Literacy, Ministry of Human Resource Development, Government of India.

4.13 Meeting of District Level Steering-cum-Monitoring Committee:

As per the information provided by the State, 27 meetings of District Level Steering-cum-Monitoring Committee under the chairpersonship of the District Collector have taken place against the mandated 192.

Comments of PAB: The State was advised to ensure that meetings of District Level Steering-cum-Monitoring Committee are held on monthly basis.

4.14 Other proposals and issues discussed

State Government has requested to enhance the honorarium of Cook-cum-Helpers and State-specific enhancement of cooking cost.

5. New Approaches

5.1 School Nutrition Gardens

School Nutrition Garden (SNG) is a place where herbs, fruits and vegetables are grown in the school premises for use in preparation of Mid Day Meal. The objectives of developing School Nutrition Gardens are to help address malnutrition and micro nutrient deficiencies and also to give children first-hand experience with nature and gardening. Large piece of land is not required for setting up of School Nutrition Gardens and even roof tops can be used for growing vegetable/fruits in containers. Plants may also be grown in small containers, cans, jars, discarded earthen pots, wooden boxes, ceramic sinks, food tins and atta bags etc, where land is not available.

The grown whole vegetables and fruits from School Nutrition Gardens may be consumed under Mid Day Meal including parts like stem (banana, bottle gourd, pumpkin), leaves (coriander, mint, spinach), flower (pumpkin flower, morringa), peels of vegetable (bottle gourd, pumpkin, ridge gourd). State may have convergence with the line department viz. Krishi Vigyan Kendra, Department of Agriculture / Horticulture, Food & Nutrition Board, State Agriculture Universities etc. for setting up of School Nutrition Gardens.

Under the 'flexi fund component for innovative interventions' in Mid Day Meal Scheme, an amount of Rs 5000/- per School Nutrition Garden may be utilized for purchase of seeds, equipment, compost etc. on sharing basis between Centre and States & UTs. However, as the power for implementing scheme with minor modifications from the existing guidelines has been delegated to District Level Committee chaired by the District Magistrate, the committee may rationalize and allot funds on the basis of school specific requirement, within the overall average of Rs 5000/- per School Nutrition Garden. Seeds/saplings may be obtained from Agriculture/Horticulture department. The State may have convergence with Mahatma Gandhi National Rural Employment Guarantee Scheme (MNREGS) of Ministry of Rural Development for constructing compound walls in the schools, leveling of the ground etc. as per the Master Circular - A guide for Programme Implementation Financial Year 2018-19, issued by the Ministry of Rural Development relating to the items admissible for assistance through MNREGS.

Photos of the School Nutrition Garden (high definition) supported by small write-ups may be uploaded quarterly on the MDM - MIS portal.

Further all States and UTs were informed during the PAB meetings of Samagra Shiksha to constitute **Youth & Eco Clubs** in all schools. An amount of Rs.5000/- each for standalone Primary Schools, Rs. 15000/- each for Elementary Schools and Rs.25000/- each for Secondary/Higher Secondary Schools for this purpose. Youth Clubs may utilise school resources like playgrounds and sports equipment, libraries, music and art rooms and auditorium for co-scholastic and recreational activities like drama, debates, art, sports and games, music etc. for individual and inter personal growth. Utilize playing fields and libraries after normal school hours and during holidays etc. Eco Clubs may carry out activities to promote awareness and interest in environment, biodiversity, climate and local ecology, nutrition, health, sanitation and hygiene.

5.2 Cooking Competition

Organizing Cooking Competition for Mid Day meal is one of the focus areas during 2019-20. Main objectives of organizing Cooking Competition are to motivate Cook-cum-Helpers by incentivizing the best recipes using the whole vegetables i.e. stems, leaves, peels etc.; to give emphasis on preparation of Mid Day meal with locally available food articles as per the culturally accepted food habits; to promote community participation in the preparation of Mid Day Meal; to associate the school children (one from primary classes and one from upper primary classes) as judges for the competition because they are the ultimate beneficiaries of Mid Day Meal. In addition, nutrition experts may also be associated with the cooking competition. The winners may be suitably given prizes and formally felicitated.

The whole cooking competition may be very interactive, for creating interest and increased effectiveness. Discussions during the Cooking competition may be carried out among the cook-cum-helpers, nutrition experts and children regarding the importance of green leafy vegetables, use of all parts of vegetable plants including stem, leaves, peels of vegetable (as sources of minerals and vitamins), pulses (as a source of good proteins) and double fortified salt (importance of iron and iodine in diet) etc. Discussions may also be arranged for cook cum helpers with the nutrition experts regarding food safety measures viz., washing vegetables before cutting them, cooking the meal in a container with lids on to prevent loss of vitamins and essential nutrients during the process of cooking. Professional photographs and videos should also be made of the competitions.

5.3 Flexi Funds:

It has been decided to give flexibility to the States and UTs to utilize, with the prior approval of MHRD, 5% of their Annual Work Plan & Budget for new interventions, provided they are not included under any other Central or State Schemes and there is no overlapping of activities. The approved funding pattern between the Centre and the States under Mid Day Meal Scheme will also be followed for these 5% funds of Annual Work Plan & Budget (AWP&B). Therefore, the States and UTs are required to make necessary budget provision for releasing their corresponding matching share.

The States and UTs need to submit their proposals for the new interventions to be undertaken with 5% flexibility, in their Annual Work Plan & Budget for consideration and approval of Programme Approval Board-Mid Day Meal (PAB-MDM). The activities proposed to be undertaken through the 5% flexi-funds shall not overlap the activities under the approved components of the scheme. They should rather aim at improving the effectiveness of the scheme by addressing the gaps, if any, such as supplementary nutrition over and above the existing provisions (including additional items), setting up of School Nutrition Gardens etc. These examples are illustrative in nature and not exhaustive. The States and UTs will ensure that 5% flexibility is not proposed for creation of capital assets such as construction of kitchen-cum-stores, dining halls, procurement/replacement of kitchen devices etc.

5.4 Use of Temples, Gurudwaras, Jails etc.

Temples, Gurudwaras, Jails etc. can be involved in Mid Day Meal Scheme. Temples, Gurudwaras have greater reach among community, this can help in wider publicity for Mid Day Meal Scheme by adopting some schools for providing meals, thereby facilitating enhanced sense of ownership of the Mid Day Meal Scheme among the local community.

5.5 Tithi Bhojan

“Tithi Bhojan” is an initiative started by the States and UTs with an aim to provide additional nutrition to children studying in schools. Under this program community provides full meal or additional items on special occasions such as festivals, anniversaries, birthdays, marriages and days of national importance etc. It was emphasized that Tithi Bhojan is not a substitute to Mid Day Meal and this only supplements or complements Mid Day Meal. Guidelines on Tithi Bhojan have already been issued by MHRD. The concept of Tithi Bhojan has been adopted by the States & UTs viz., Assam (Sampriti Bhojan), Andhra Pradesh (Vindu Bhojanam), Dadra & Nagar Haveli (Tithi Bhojan), Daman & Diu (Tithi Bhojan), Gujarat (Tithi Bhojan), Haryana (Beti ka Janamdin), Karnataka (Shalegagi Naavu Neevu), Madhya Pradesh, Maharashtra (Sneh Bhojan), Chandigarh (Tithi Bhojan), Puducherry (Anna Dhanam), Punjab (Priti Bhojan), Rajasthan (Utsav Bhoj), Tamil Nadu (Nal Virundhu) and Uttarakhand (Vishesh Bhoj).

The State of Manipur was advised to formalize such community participation programme and give it a suitable name.

6. Total Estimated Budget (2019-20)

The estimates for the AWP&B for 2019-20 under Mid Day Meal Scheme are as under: -
(Rs in Lakh)

S. No.	Particulars	Central Assistance	Minimum Mandatory State Share	Total
1	Serving of MDM during regular school working days	2429.04	241.50	2670.54
2	Serving of MDM in Drought affected areas during summer vacations	0.00	0.00	0.00
3	Construction of Kitchen-cum-Store	0.00	0.00	0.00
4	Repair of kitchen-cum-stores	0.00	0.00	0.00
5	Procurement of Kitchen Devices (new)	0.00	0.00	0.00
6	Procurement of Kitchen Devices (Replacement)	0.00	0.00	0.00
7	Flexible funds for new interventions	109.30	12.15	121.45
Grand Total		2538.34	253.65	2791.99

The above estimates are calculated based on the following approved norms of the scheme: -

6.1 Components of the Scheme and norms of assistance

At present, the 100% recurring Central assistance is provided for cost of food grains, transportation of food grains from FCI depot to Schools and Management, Monitoring and Evaluation charges. 100% non-recurring Central assistance is provided for procurement/replacement of kitchen devices in schools. The Central Government also provides assistance for cooking cost, payment of honorarium to cook-cum-helpers and construction and repair of kitchen-cum-stores as per States Schedule of Rates, procurement/replacement of Kitchen Devices linked to enrolment in the school, flexi funds on sharing basis between Centre and State Government in the ratio of 60:40 for Non-NER States & Union Territories with legislatures and 90:10 for NER States including 3 Himalayan States and 100% for Union Territories without legislatures.

6.2 Food norms under the Scheme

S. No	Items	Quantity per day/child	
		Primary	Upper Primary
1.	Food grains	100 gms	150 gms
2.	Pulses	20 gms	30 gms

3.	Vegetables (leafy also)	50 gms	75 gms
4.	Oil & fat	5 gms	7.5 gms
5.	Salt & condiments	As per need	As per need

6.3 Cooking Cost: Cooking cost covers expenditure on pulses, vegetables, cooking oils, condiments, fuel etc. The amount of cooking cost is Rs. 4.35 and Rs. 6.51 for Primary and Upper Primary class children respectively w.e.f 01.04.2018. The cooking cost is increased annually linked to inflation index (CPI).

6.4 Engagement of Cook-cum-Helper (CCH) and Honorarium to them: One CCH can be engaged for up to 25 students, two CCHs for schools with 26 to 100 students and one additional CCH for every addition of up to 100 students. Each of them is entitled to a minimum honorarium of ₹1,000 per month. The States are however free to give more honorarium over and above the prescribed minimum to the CCHs from their own resources.

6.5 Transportation assistance: Transportation assistance in the 11 Special Category States (viz. Assam, Arunachal Pradesh, Himachal Pradesh, Jammu & Kashmir, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Uttarakhand and Tripura) is payable at par with the PDS rates prevalent in these States. For non-special category of States, the transportation assistance is at par with PDS rate subject to maximum amount of Rs.150 per quintal.

6.6 Management, Monitoring and Evaluation (MME): MME is provided @ 2.7 % of the total admissible recurring Central Assistance for cost of food grains, cooking cost, transport assistance and honorarium to Cook-cum-Helpers to each State and UT to ensure effective monitoring of the scheme by setting up of management structures at State, District and Block levels. The balance 0.3% is provided for National Component.

6.7 Construction of Kitchen-cum-stores: Assistance is provided to the States and UTs on sharing basis for the construction of Kitchen-cum-Stores on the basis of plinth area norms and State Schedule of Rates prevalent in the State. Plinth area of 20 sq. meter has been prescribed in schools having enrolment of up to 100 children. For every addition of up to 100 children, additional 4 sq. meter plinth area is added.

6.8 Repair of Kitchen-cum-stores: Assistance of Rs.10000/- for the repair of kitchen-cum-stores constructed ten years ago on sharing basis between Centre and States.

6.9 Kitchen Devices: Assistance is provided on sharing basis between Centre and States for procurement/replacement of kitchen devices @ Rs.10000- Rs.25000 linked to enrolment as mentioned below:

Enrolment (No. of Children)	Unit Cost (In Rs.)
Up to 50	10,000
51-150	15,000

151-250	20,000
250 & above	25,000

6.10 Flexi fund for innovative interventions: Assistance is provided on sharing basis to the States and UTs @ 5% of their Annual Work Plan & Budget for taking up innovative interventions such as supplementary nutrition over and above the existing provisions (including additional items), setting up of kitchen gardens in schools etc. provided they are not included under any other Central or State Schemes and there is no overlapping of activities. The States and UTs will ensure that 5% flexibility is not proposed for creation of capital assets such as construction of kitchen-cum-stores, dining halls, procurement/ replacement of kitchen devices etc., in their Annual Work Plan & Budget for new interventions.

7. Actual Releases by GOI during 2019-20

Against the above estimates, **Central Government shall provide to the State Government, Rs. 2538.34 lakh as its Central share. The State would contribute Rs. 253.65 lakh as its minimum mandatory State share** in accordance with the existing fund sharing pattern of Mid Day Meal Scheme.

States and UTs are free to utilize their unspent balances as on 1st April, 2019 for the components approved in 2019-20 for uninterrupted implementation of the scheme.

The recurring central assistance under the scheme is released in two installments in the ratio of 60:40. The first installment is bi-furcated in to two parts i.e. ad-hoc release and balance of first installment. The ad-hoc release is made @ 25% of the PAB approval for the number of children and working days in the month of April of each financial year in order to ensure uninterrupted implementation of the scheme without asking for any information on the unspent balance as on 1st April of the Financial Year with the State and UT from the previous year's releases. The above release will be further guided by the following conditions:

- 7.1 State should release/transfer the central share along with the State Share for shareable components viz. cooking cost, honorarium to cook-cum-helpers to State Implementing Agency within 15 days of its receipt in the State Treasury.
- 7.2 All guidelines issued by MHRD regarding utilization of funds under the scheme will be followed.
- 7.3 The ad-hoc amount of installment has been released to the States and UTs during April-May, 2019.
- 7.4 As regards release of balance of first installment of recurring central assistance, the conditions to be fulfilled are as under:

The balance of 1st Installment 35% (60-25) for recurring central assistance would be released only after proposal for release of balance of first installment is received from State Government along with:

- 7.4.1 Utilization Certificate in the prescribed format (GFR 12-C) for the year 2018-19 duly counter-signed by Secretary of the Education Department or the Nodal Department for implementation of Mid Day Meal Scheme.
- 7.4.2 Component wise statement of expenditure during 2018-19 indicating the component wise opening balance as on 1st April of the Financial year, central assistance received, matching contribution by the State against shareable components, total funds available with the State and expenditure incurred during 2018-19 against each component.
- 7.4.3 Food grain Utilization Certificate for 2018-19 in the prescribed format indicating the allocation of food grain during 2018-19; Unutilized food grain with the State as on 1st April, 2018 from last year's food grain allocation, Food grain lifted from Food Corporation of India (FCI), aggregate quantity of food grain consumed at school level and balance food grain available as on 1st April, 2019, both for primary as well as upper primary classes.
- 7.4.4 Release of State Share against the shareable components of ad-hoc release indicating the component wise unspent balance as on 01.04.2019; ad-hoc release during 2019-20; Matching contribution by the State against shareable components and component wise expenditure incurred.
- 7.5 The 2nd instalment would be released only after:
 - 7.5.1 Request letter is received from State/UT for release of 2nd installment.
 - 7.5.2 Statement of expenditure indicating that 60% or more funds have been utilized against the funds made available (ad-hoc release, balance of first installment and unspent balance lying with the State as on 01.04.2019). Expenditure statement should also indicate the release of Central share and State share from previous installment to State Implementing Agencies from Treasury.
 - 7.5.3 Confirmation by the State in the prescribed format that it has released the minimum mandatory State Share against the shareable components viz. cooking cost and honorarium to Cook-cum-Helpers.
- 7.6 As regards, release of non-recurring central assistance, the Utilization Certificate in Form 12-C of General Financial Rules is required to be submitted by the State for the previous release along with the confirmation of release of minimum mandatory share by the State and physical and financial progress of the sanctioned units for construction of kitchen-cum-stores, procurement/replacement of kitchen devices and repair of ten years old kitchen-cum-stores. All procurement activities for kitchen devices, wherever possible, are to be carried out invariably through the GeM portal only.
- 7.7 The grant would be subject to the following conditions:
 - 7.7.1 It shall be utilized for undertaking the activities proposed in the Annual Work Plan & Budget for the year 2019-20 and as approved by the Programme Approval Board-Mid Day Meal and Government of India on the basis of norms of expenditure.
 - 7.7.2 The assets, if any, acquired wholly or substantially out of this grant, should not, without the prior sanction of Government of India be disposed off, encumbered or utilized for purposes other than those for which the grant has been sanctioned.
 - 7.7.3 The grantee shall maintain a proper and separate account of expenditure incurred out of the grant and accounts so maintained shall be open to audit by

the Comptroller & Auditor General of India or any authority deputed by him as per rules.

7.7.4 The State Government shall release their minimum mandatory share simultaneously to the implementing agencies.

7.7.5 The grantee shall furnish this Department with item wise statement of expenditure on quarterly basis and reports on the physical and financial progress in the prescribed formats. The grantee shall submit annual progress within one month of the close of financial year. The unspent balance, if any, shall be taken into account before funds of subsequent year are released.

7.7.6 The grantee shall follow strictly all the instructions issued by the Government of India from time to time with regard to the implementation of the scheme and funds earmarked for Special Component Plan for Scheduled Castes and Scheduled Tribes Sub Plan. Therefore, the funds are required to be further bifurcated into minor budget heads i.e. SCs and STs.

7.7.7 The accounts of the grantee shall be open to inspection by Comptroller & Auditor General of India (C&AG) under the provisions of CAG (DPC) Act, 1971 and the Internal Audit by the Principal Accounts Office, Ministry of Human Resource Development, Department of School Education & Literacy whenever grantee is called upon to do so.

8. Component wise Proposals and PAB-MDM Approvals

It may be noted that hot cooked Mid Day meal shall be served to every child studying in class I to VIII, on all school days in all eligible schools.

8.1 Coverage of children

State Government has proposed to cover 1,17,327 children in primary classes and 33,506 children in upper primary classes on an average basis during 2019-20.

Approval of PAB: Following the discussions, PAB-MDM approved State's proposals to cover 1,17,327 children in primary classes and 33,506 children in upper primary classes on an average basis during 2019-20.

8.2 Coverage of Working Days

State Government has proposed to serve MDM on 227 days in both primary and upper primary classes during 2019-20.

Approval of PAB: Following the discussions, PAB-MDM approved the proposal of State to serve MDM on 227 days in both and upper primary classes during 2019-20.

8.3 Cook-cum-Helpers(CCH)

State Government has proposed to engage 7487 Cook-cum-Helpers at primary and upper primary levels during 2019-20.

Approval of PAB: Following the discussions, PAB-MDM approved the proposal of State to engage 7487 Cook-cum-Helpers at primary and upper primary levels during 2019-20.

8.4 Drought, If any

The State has not notified drought in any district.

8.5 Kitchen-cum-stores

Approval of PAB: Following the discussions, PAB-MDM advised the State Government to surrender the funds pertaining to 513 kitchen-cum-stores and submit the revised proposal as per plinth area norms and current SORs prevailing in the State by 31st August, 2019.

8.6 Kitchen Devices

Comments of PAB: Following the discussions, the State Government was advised to maintain the already sanctioned kitchen devices in good working condition and submit proposals for replacement whenever due.

8.7 Flexi Funds

8.7.1 School Nutrition Gardens

State Government has proposed to develop and maintain 2429 School Nutrition Gardens at an estimated expenditure of Rs. 121.45 Lakhs comprising of Rs. 109.30 lakh as central share and Rs. 12.15 lakh as State share.

Approval of PAB: Following the discussions, PAB-MDM approved the proposal of State to develop and maintain 2429 School Nutrition Gardens at an estimated expenditure of Rs. 121.45 lakh comprising of Rs.109.30 lakh as central share and Rs.12.15 lakh as State share. **The State will submit, within two months, list of schools including UDISE codes where School Nutrition Gardens are to be set up.** The State was advised to develop and sustain School Nutrition Gardens in all schools in the State both in rural and urban areas for the benefit of all students up to class XII. The State was further advised to refer to the guidelines issued by Ministry of Human Resource Development.

8.7.2 Supplementary Nutrition

Approval of PAB: Following the discussions, the State was advised to provide additional nutritional items to both primary and upper primary children in all the schools, on the pattern of some other States. List of States that are providing additional nutrition items is attached at **Appendix-II.**

8.8 Cooking Competitions

State Government has proposed to organize cooking competitions at various levels i.e. Block level, District level and State level for promoting variety menu. Under this, the children may be included as judges because they are the ones for whom the meal is being cooked. The expenditure for these activities may be met from MME component.

Approval of PAB: Following the discussions, PAB-MDM approved the proposal of State for organizing cooking competitions at various levels with the funds available under MME.

8.9 Training of Cook-cum-Helpers

Approval of PAB: Following the discussions, PAB-MDM advised the State for training for all 6277 engaged Cook-cum-Helpers during 2019-20 with the funds available under MME.

8.10 Awareness generation activities

State Government has proposed to conduct workshops for handholding and awareness generation of various stakeholders related to MDM during the year 2019-20.

Approval of PAB: Following the discussions, PAB-MDM approved the proposal of State for carrying out various awareness generation activities during 2019-20 with the funds available under MME. The State was also advised to prepare high quality videos, images, testimonial and to document best practices for uploading on 'Shagun' repository portal. Further, all States and UTs were informed during the PAB meetings of 'Samagra Shiksha' that a consolidated amount of Rs. 25.00 lakh would be available for this purpose.

8.11 Monitoring: In addition to Automated Monitoring System (AMS) and other regular field visits, all States and UTs were informed during the PAB of 'Samagra Shiksha' that an audit of all schools would be carried out sometime from August to September, 2019 titled 'Shagunotsav'. This audit will include all aspects of MDM programme. Further all the reports from various persons as decided for 'Samagra Shiksha' will include issues pertaining to the Mid Day Meal Scheme also.

9. Summary of PAB-MDM approvals for the year 2019-20

9.1. Summary of PAB-MDM approvals (Physical) for the year 2019-20

S. No.	Component	PAB Approvals for 2019-20
1	Schools	
1.1	Primary	2481
1.2	Upper Primary	1000
1.3	Special Training Centers	0
2	Children	
2.1	Primary	117327
2.2	Upper Primary	33506
2.3	Special Training Centers	0
3	Working Days	
3.1	Primary	227
3.2	Upper Primary	227

3.3	Special Training Centers	0
4	Cook-cum-Helpers	
4.1	Primary	7487
4.2	Upper Primary	
5	Serving of MDM in Drought affected areas during summer vacations	
5.1	Children (Pry)	0
5.2	Children (U Pry)	0
5.3	Working days	0
5.4	Cook-cum-helpers	0
6	Non Recurring	
6.1	Kitchen-cum-Stores	0
6.2	Repair of kitchen-cum-stores	0
6.3	Kitchen Devices	0
6.4	Kitchen Devices (Replacement)	0
6.5	Flexible funds for new interventions	
6.5.1	Supplementary Nutrition over and above existing provisions (including additional items already being provided by State)	0
6.5.2	School Kitchen Gardens (Setting up in 2429 schools)	2429
6.5.3 Any other proposal	0

9.2. Summary of PAB-MDM approvals (Financial) for Assistance during the year 2019-20

The financial approvals of central assistance of Rs. **2538.34** lakh has been done as per existing norms on the basis of physical approvals in para 8 by PAB-MDM for the year 2019-20. In case of revision of norms during the year, the calculations would accordingly be revised.

(Rs in Lakh)

S. No.	Particulars	Central Assistance	Minimum Mandatory State Share	Total
1	Serving of MDM during regular school working days	2429.04	241.50	2670.54
2	Serving of MDM in Drought affected areas during summer vacations	0.00	0.00	0.00
3	Construction of Kitchen-cum-Store(s)	0.00	0.00	0.00
4	Repair of kitchen-cum-store(s)	0.00	0.00	0.00

5	Procurement of Kitchen Devices (new)	0.00	0.00	0.00
6	Procurement of Kitchen Devices (Replacement)	0.00	0.00	0.00
7	Flexible funds for new interventions	109.30	12.15	121.45
Grand Total		2538.34	253.65	2791.99

Note: Detailed calculations made on the basis of approved cost norms are at Appendix-I

10. The State has committed to serve hot cooked Mid Day Meals to 1,17,327 children in primary classes on 227 Working days and 33,506 children in upper primary classes on 227 Working days. State has also committed to engage 7487 Cook-cum-Helpers. State has committed for setting up of School Nutrition Gardens in 2429 schools, organizing cooking competitions, conducting Social Audit, coverage of 100% children under RBSK. **The State also committed to provide a minimum mandatory State share of Rs 253.65 lakh.**

11. It was clarified that the quantification of resources is only an estimate for release of Central Assistance during 2019-20 under the MDM Scheme. The MDM Guidelines provide that every child attending an eligible institution is to be covered under the Scheme and shall be served Mid Day meal on all school days. In case, the State Govt. finds that the average number of children availing Mid Day meal and/or if the working days are more than the approved numbers by PAB-MDM, they may approach the Government of India at any time with justification for additional Central Assistance.

12. The State is advised to disseminate the approvals of the resources to all the field functionaries in the State and districts so as to enable all the eligible institutions to ensure that every child attending an eligible school must be served hot cooked mid day meals on all school days irrespective of the approvals of PAB-MDM.

The meeting ended with a vote of thanks to the Chair.

State: MANIPUR
QUANTIFICATION OF CENTRAL ASSISTANCE FOR 2019-20

A. Food grains

Sl. No.	Stage	No. of Children	Working days	Quantity (in MTs)
1	Primary (@ 100 gms per child per school day)	117327	227	2663.32
2	U. Primary (@150 gms per child per school day)	33506	227	1140.88
3	STC (@150 gms per child per school day)	--	--	--
4	Drought			
4.1	Primary	0	0	0
4.2	Upper Primary	0	0	0
PAB Approval – Total Foodgrains - A		150833		3804.20

B. Serving of MDM during regular school working days – {(Cost of Food-grains, Cooking cost, Transport Assistance, Honorarium to cook-cum-helpers and Management Monitoring and Evaluation (MME)}

Sl. No.	Component/norm	Amount (Rs. in lakh)
1	2	3
Primary		
1	Cost of Food grains @ Rs. 3000 per MT for rice (117327 children x 227 days x 0.0001 MT rice x Rs 3000)	79.90
2	Cooking Cost - Rs. 4.35 per child per day	
2.1	Central Share @ Rs. 3.91 per child per day (117327 children x 227 days x Rs 3.91)	1041.36
2.2	Minimum Mandatory State Share @ Rs.0.44 per child per day (117327 children x 227 days x Rs 0.44)	117.19
3	Transportation Cost @ Rs. 2370.00 Per MT food grains (117327 children x 227 days x 0.0001 MT x Rs 2370.00)	63.12
4	Honorarium for Cook-cum-Helper – Rs 1000 per month per CCH for 10 months	
4.1	Central Share - @ Rs 900 for 10 months (7487 CCH x Rs 900 x 10 months)	673.83
4.2	Minimum Mandatory State Share - @ Rs 100 for 10 months (7487 CCH x Rs 100 x 10 months)	74.87

5	Management Monitoring and Evaluation (MME) @ 2.7% of i) Cost of food grains ii) Cooking cost (Central Share only) iii) Cost of transportation and iv) Honorarium to Cook-cum-Helpers (Central Share only)	50.17
PAB Approval - Total Central Share for Primary		1908.38
Upper Primary		
6	Cost of Food grains @ Rs 3000 per MT for rice (33506 children x 227 days x 0.00015 MT rice x Rs 3000)	34.23
7	Cooking Cost - Rs. 6.51 per child per day	
7.1	Central share @ Rs. 5.86 per child per day (33506 children x 227 days x Rs 5.86)	445.70
7.2	Minimum Mandatory State Share @ Rs 0.65 per child per day (33506 children x 227 days x Rs 0.65)	49.44
8	Transportation cost @ Rs2370 Per MT food grains (33506 children x 227 days x 0.00015 MT rice x Rs 3000)	27.04
9	Honorarium for cook cum Helper – Rs 1000 per month per CCH for 10 months (included in Primary)	
10	Management Monitoring and Evaluation (MME) @ 2.7% of i) Cost of food grains ii) Cooking cost (Central Share only) iii) Cost of transportation and iv) Honorarium to Cook-cum-Helpers (Central Share only)	13.69
PAB Approval - Total Central Share for Upper Primary		520.66
Special Training Centers		
11	Cost of Food grains	0.00
12	Cooking Cost	
12.1	Central share	0.00
12.2	Minimum Mandatory State Share	0.00
13	Transportation cost	0.00
14	Management Monitoring and Evaluation (MME) @ 2.7% of i) Cost of food grains ii) Cooking cost (Central Share only) iii) Cost of transportation	0.00
PAB Approval - Total Central Share for STC		0.00
PAB Approval - Total of Central Share for serving of meals during regular school working days - B		2429.04

C. Serving of MDM in Drought affected areas during summer vacations (If Proposed by State) – Not Applicable

Sl. No.	Component/norm	Amount (Rs. in lakh)
1	2	3
Primary		
1	Cost of Food grains	0
2	Cooking Cost	
2.1	Central Share	0
2.2	Minimum Mandatory State Share	0
3	Transportation Cost	0
4	Honorarium for cook cum Helper	
4.1	Central Share -	0
4.2	State Share -	0
5	Management Monitoring and Evaluation (MME) @ 2.7% of i) Cost of food grains ii) Cooking cost (Central Share only) iii) Cost of transportation and iv) Honorarium to Cook-cum-Helpers (Central Share only)	0
PAB Approval - Total Central Share for Primary (Drought)		0
Upper Primary		
6	Cost of Food grains	0
7	Unit Cooking Cost-	
7.1	Central share	0
7.2	Minimum Mandatory State Share	0
8	Transportation cost	0
9	Honorarium for Cook-cum-Helpers	
9.1	Central Share -	0
9.2	State Share -	0
10	Management Monitoring and Evaluation (MME) @ 2.7% of i) Cost of food grains ii) Cooking cost (Central Share only) iii) Cost of transportation and iv) Honorarium to Cook-cum-Helpers (Central Share only)	0
PAB Approval - Total Central Share for Upper Primary (Drought)		0
PAB Approval - Total Central Share – for Serving of MDM in Drought affected areas during summer vacations - (C)		0

D. Non-recurring

Sl. No.	Component	Amount admissible (Rs in Lakh)
1	Kitchen-cum-store	
1.1	Central share -	0
1.2	Minimum Mandatory State Share -	0
2	Repair of kitchen-cum-store	
2.1	Central share -	0
2.2	Minimum Mandatory State Share -	0
3	Kitchen Devices (New)	
3.1	Central share -	0
3.2	Minimum Mandatory State Share -	0
4	Kitchen Devices (Replacement)	
4.1	Central share -	0
4.2	Minimum Mandatory State Share -	0
PAB Approval - Total Central Share - Non Recurring – (D)		0

E. Flexible funds for new interventions

(Rs. in lakh)

Component	Centre Share	Minimum Mandatory State share	Total
Serving of MDM during regular school working days – from Table B	2429.04	241.50	2670.54
Serving of MDM in Drought affected areas during summer vacations– from Table C	0	0	0
Non- recurring– from Table D	0	0	0
Sub Total	2429.04	241.50	2670.54
Admissible Flexi Funds for new interventions as per sharing pattern (5% of Total of Central and Minimum Mandatory State share i.e. 5% of Rs 2670.53 lakh)	120.17	13.35	133.52
PAB Approvals for flexible funds			
i) School Nutrition Gardens (2429 SNG @ Rs	109.30	12.15	121.45

5000 each)			
ii) Supplementary Nutrition	0	0	0
PAB Approval - Total Flexible fund - (E)	109.30	12.15	121.45

F. PAB Approval - Total Funds for 2019-20

(Rs. in lakh)

Component	Centre Share	Minimum Mandatory State share	Total
Serving of MDM during regular school working days – (B)	2429.04	241.50	2670.54
Serving of MDM in Drought affected areas during summer vacations – (C)	0	0	0
Non- recurring – (D)	0	0	0
Flexi Funds for new interventions – (E)	109.30	12.15	121.45
Grand Total	2538.34	253.65	2791.99

S.No.	States & UTs	Additional Nutritional Items provided by States & UTs	
		Additional Items	Frequency
1	2	3	4
1	Andhra Pradesh	Egg	5 days a week
2	Arunachal Pradesh	Nil	Nil
3	Assam	Nil	Nil
4	Bihar	Eggs/fruits	Once a week
5	Chhattisgarh	Nil	Nil
6	Goa	Nil	Nil
7	Gujarat	Milk (12 districts)	5 days a week
		Sukhdi	Once a week
8	Haryana	Flavored Milk	Thrice a week
9	Himachal Pradesh	Nil	Nil
10	Jammu & Kashmir	Nil	Nil
11	Jharkhand	Egg/Seasonal Fruit	Twice in a week
12	Karnataka	Milk	Five days a week
13	Kerala	Milk	Twice a week
		Egg/Banana	Once a week
14	Madhya Pradesh	Milk	Thrice a week
15	Maharashtra	Banana/Chikki/Soya Biscuit / Rajgira	Once a week
16	Manipur	Nil	Nil
17	Meghalaya	Nil	Nil
18	Mizoram	Nil	Nil
19	Nagaland	Extra Vegetables	Twice a week
20	Odisha	Eggs	Twice a week
		Soya Chunks	Twice a week
21	Punjab	Sweet Kheer	Once a week
22	Rajasthan	Milk	6 days a week
		Seasonal fruits	Once a week
23	Sikkim	Nil	Nil
24	Tamilnadu	Eggs/ Banana	5 days a week
		Boiled Potato	Once a week
25	Telangana	Eggs	Thrice a week
26	Tripura	Eggs	Twice a week
27	Uttar Pradesh	Milk and Fruits	Once a week each
28	Uttarakhand	Egg/Fruits	Once a week
29	West Bengal	Egg	Once in a week
		Chicken (50 gm) in 11 districts	Once in a month
		Cheese in Uttar Dinajpur	Once in a week
30	A&N islands	Boiled Egg	Twice a week
		Ripe Banaa	Once a week
31	Chandigarh	Nil	Nil
32	D&N Haveli	Sukhadi	Twice a week
		Lapsi & Sheera	Once a week
33	Daman & Diu	Banana	Thrice a week
		Lapsi and Sukhdi	Once a week
34	Delhi	Milk (6 Schools pilot basis)	Daily
35	Lakshadweep	Eggs, fish, Chicken and fruits	Twice a week
36	Puducherry	Milk	Daily
		Sweet Payasam	Special occasions
		Eggs/ black chana	Twice a week

Source: AWP&B 2019-20

List of participants

1. Ms. Rina Ray, Secretary Department of School Education & Literacy, Ministry of Human Resource Development, , Shastri Bhavan, New Delhi – Chairperson
2. Mr. R. C. Meena, Joint Secretary, Ministry of Human Resource Development
3. Sh. Sumant Singh, Commissioner (Education- Schools), Govt. of Manipur
4. Mr. Anil Kakria, Director (F), Ministry of Human Resource Development
5. Mr. G. Vijaya Bhaskar, Director, Ministry of Human Resource Development
6. Ms. Ritu Aggrawal, Deputy Secretary, Ministry of Human Resource Development
7. Ms. Deepa Anand, Deputy Secretary, Ministry of Human Resource Development
8. Th. Kirankumar, Director, Govt. of Manipur
9. Mr. R. K. Tenedy, Additonal Director, Education(s), Government of Manipur
10. Mr. A.K. Rajput, Professor, NCERT
11. Dr. Ved Prakash Pandey, Dy. Secretary, NCTE
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